

Online Payment Guide

We use Surf Life Saving Australia's Payment Gateway for all our online payments. Using online payments allows the club to easily track payments and removes the overhead of dealing with cash and cheques.

This link will take you to the Surf Life Saving Australia's Payment Gateway <http://pay.slsa.com.au>.

The following instructions will guide you through each page of the payment gateway to enable you to pay your membership fees and any other monies owing to the club online.

Example:

Online Payments

Step 1 of 4 - Enter payment details

As some clubs/entities may not participate in the Payment Gateway, you can only pay the entities available below. If the name does not appear when you type in your required club/entity, you must contact them for alternative payment options, please do not pay Surf Life Saving Australia.

Choose your Club or Service: Black Rock [Click here to view price list](#)

Transaction Type ?	Complete name / Meaningful payment details ?	Amount GST Inc. (\$dd.cc) ?
Membership fee ▾	Black Family Membership: John, Maggie, Chloe and James	\$ 220.00
Donation ▾		\$ 50.00
▾		\$
▾		\$
▾		\$
Total:		\$ 270.00

Payer's Name: John Black

Your contact details: mobile number

Email for Receipt (Optional): e-mail address

VISA MasterCard Submit

1. "Choose your Club or Service:" Type "Black Rock". "View Price List" will appear as confirmation that the club has been found. If the club has not been found you will receive an error message when you try to submit the form.

2. Select Membership fee from the "Transaction Type". Enter your payment details in the form of "Complete Name" / "Payment Details", Eg "John Black / Black Family Membership Fee" in this case John Black is paying the Black Family Membership Fee (Where Black is the surname of the Lead Member entered on the application form). For Senior Members, for example, "John Black / John Black Senior Membership Fee" and Junior Members "John Black / Chloe Black Junior Membership Fee".

Note: Please Only include one transaction per Transaction type, for example, a senior joining with two juniors would need three transactions each specifying who the payment is for.

3. For building donations select "Donation" as the transaction type and include payment details such as "John Black / Building Fund Donation"
4. Enter your name in the "Payer's Name:" Box, enter your Contact Details in the "Your contact details:" box which could be your telephone number and optionally your Email address in the "Email for Receipt (Optional):" Please note a separate receipt **will not** be issued by the club unless it is a donation in which case you will be issued a specific tax-deductible donation receipt. Once the form is completed select "Submit"
5. Enter your credit card details and select "Submit"
6. Review the payment details and the amount to ensure they are correct. Select "Submit", your payment will now be processed by Surf Life Saving Australia and if you completed the Email address box for a receipt one will be sent via the SLSA system.

The club will automatically be notified of your payment and your membership details will be updated accordingly.

Thank you for using the Online payment system.